



Medical Education Resources Initiative for Teens, Inc.

Baltimore, Maryland

Web: www.MERITBaltimore.org

MERIT Community Health Internship Instructor Job Description

Who We Are

MERIT Health Leadership Academy is a non-profit that works to educate and empower high school students from underrepresented backgrounds to become health professionals and change agents who advance equity. MERIT Scholars engage with advanced academic content, gain exposure to a variety of health careers, and prepare for all aspects of the college application process through three years of intensive programming including weekly Saturday classes, summer internships, and longitudinal mentoring. Scholars graduate with a vision for their careers, a toolkit of knowledge and skills necessary for earning undergraduate and graduate degrees, and a close-knit community of peers and mentors who will continue to work collaboratively toward their collective goal of becoming college graduates, health professionals, and change agents. For more information, please visit our website at www.meritbaltimore.org

Who We're Looking For

The Community Health Internship instructor will lead a five-week community health internship offered to rising senior scholars in the MERIT program. Scholars will spend each morning, Monday-Thursday, working at an internship site at community organizations in Baltimore City. Each afternoon, and all day on Friday, scholars will learn about health program planning, hear from public health professional guest speakers, attend public health oriented field trips, develop a personal project and more. The instructor will work to ensure that 100% of MERIT Scholars meet their internship requirements, lead teaching and debrief sessions in the classroom, visit scholars at their host sites, and manage all host site supervisors. The instructor will also manage an undergrad teaching assistant, who will assist the instructor in the classroom.

There is a curriculum framework and past lesson plans in place for this course that the instructor will be expected to further develop and implement.

Specific Qualifications

- Bachelor's or graduate degree (or at least two years professional experience) in education, public health, non-profit or community engagement (required).
- Experience working with high school students, preferably from low-income backgrounds (highly preferred).
- Exceptional communication (writing, speaking) and organization/tracking skills (required).
- Proficient in basic Microsoft Office Applications: Excel, Word, PowerPoint (required).
- Car access required. (Will travel to host sites)

Compensation: \$7,500

Location: Johns Hopkins Medical Campus (Baltimore, MD)

Dates and Times:

- **Core Programming:** July 5 – August 5, Monday through Friday (8:30-4)
- **Student Orientation:** The instructor must be available to support student orientation to be scheduled on certain dates/times the week of June 30 - July 2.
- **Training and Prep:** Professional development with MERIT staff and curriculum review/planning will be scheduled in May - June at times that work for the instructors schedule.

Management: The Community Health Internship instructor will work with MERIT's Program Director and other MERIT staff to ensure successful program implementation. The instructor will report to MERIT's Program Director weekly to ensure program outcomes and success.

How to Apply

1. Gather together your resume and cover letter. Please save the attachments as *FirstName.LastName.Resume* and *LastName.LastName.CoverLetter*.
2. Your cover letter should highlight: 1) Your content knowledge and familiarity with community health/engagement and/or non-profit work, 2) Your experiences in an education/teaching/facilitation environment, 3) Your experience working with students (Please specify student age, location, and context).
3. Apply by filling out the online application: <http://bit.ly/MERIT-Program-Staff-Application>. Indicate the position you are applying for as "Community Health Instructor" from the application dropdown menu.

Hiring Steps:

1. **Interview:** If you are selected to proceed to the next step, you will be invited for a zoom or in-person interview. A follow-up interview, work sample, and/or program site visit may be requested as needed.
2. **Hiring Notification:** You will be notified of a final decision via email.

Contact: If you have any questions, please contact our Program Director, India Leach at india.leach@meritbaltimore.org or (410) 301-8693