



MERIT Clinical Internship Teaching Assistant Job Description

Who We Are

MERIT Health Leadership Academy is a non-profit organization dedicated to transforming Baltimore City high school students into health care leaders by preparing them for success in college and beyond. MERIT Scholars cultivate a deep understanding of their individual roles in solving health disparities through three years of intensive programming including weekly Saturday sessions, summer internships, and longitudinal mentoring. Scholars graduate with a burning passion for achieving health equity, a clear vision of how to reach their goals, a toolkit of knowledge and skills necessary for earning undergraduate and graduate degrees, and a close-knit community of peers and mentors who will continue to work collaboratively toward their collective goal of becoming community change agents. For more information, please visit our website at www.meritbaltimore.org

Who We're Looking For

The "Art of Medicine" Internship (AMI) teaching assistant will provide support to MERIT staff and instructors in implementing a five-week clinical internship offered to rising Junior Scholars in the MERIT program. Scholars will spend 30% of their internship time shadowing health care providers at clinics across Baltimore City and 70% of their time completing clinical curriculum, including hearing from health professional speaker panels and completing case studies. The teaching assistant will work to ensure that 100% of MERIT Scholars meet their internship requirements.

Specific Qualifications

- Undergraduate majoring in a science or health related field (required).
- Experience working with adolescents and/or high school students, preferably from low-income backgrounds (highly preferred).
- Experience teaching/tutoring (highly preferred).
- Exceptional communication (writing, speaking) and organization/tracking skills (required).
- Proficient in basic Microsoft Office Applications: Excel, Word, Powerpoint (required).

Location: Johns Hopkins Medical Campus, Baltimore, MD

Dates: Monday-Friday: June 13– August 6 (*July 4th off*)

Times: 9 am – 4 pm, Mondays – Thursdays; 8:30 am – 4 pm, Fridays

Compensation: TAs paid through the AmeriCorps VISTA Program. Stipend is \$2,300 + \$1,252.91 in the form of a Segal Educational Award (upon successful completion of the 8-week term).

Management: The AMI teaching assistant will report to MERIT's Program Director, High School Success.

How to Apply

- 1) Gather together your resume and cover letter. Please save the attachments as *FirstName.LastName.Resume* and *LastName.LastName.CoverLetter*.
- 2) Your cover letter should highlight: Your cover letter should highlight: 1) Your science and/or health background, 2) Your experience working with students (Please specify student age, location, and context), 3) Your experience working with tight deadlines and ability to organize information for a large group of people.
- 3) Apply by filling out the online application: <http://bit.ly/MERIT-Program-Staff-Application>. Indicate the position you are applying for as “AMI – Teaching Assistant” from the application dropdown menu.

Hiring Steps:

1. **Interview:** If you are selected to proceed to the next step, you will be invited for a zoom or in-person interview. A follow-up interview or work sample may be requested as needed.
2. **Hiring Notification:** You will be notified of a final decision via email.

Contact: If you have any questions, please contact our Program Director, Agzja Carey at Agzja.Carey@meritbaltimore.org or (347) 693-8555